

EU POLICY ADVISOR (TEMPORARY POSITION)
AFEP (French Association of Large Companies) BRUSSELS OFFICE
Brussels, Belgium

ABOUT AFEP:

AFEP brings together large global multinational companies operating in France. AFEP aims to foster a business-friendly environment and to present the company members' vision to French public authorities, European institutions and international organisations. AFEP works on cross-sectoral legislation, at French and European level, in the following areas: economy, taxation, company law and corporate governance, corporate finance and financial markets, competition, intellectual property and consumer affairs, labour law and social protection, environment and energy, and corporate social responsibility.

Our 113 member companies represent 8.5 million Employees around the world, a consolidated turnover of € 2,600 bn and a market capitalisation of € 2,600 bn worldwide.

JOB DESCRIPTION:

AFEP is looking for a policy advisor working mainly on environment and climate change related issues, who may be requested to work also on other topics. She/he will be employed for 11 months on a full-time basis. She/he will report to the Head of our Brussels office and work in close coordination with policy experts based in Paris.

RESPONSIBILITIES:

- Monitor and analyse EU policy
- Draft briefing papers on specific topics
- In collaboration with colleagues in Paris, prepare and attend internal working groups with members to set up the positions of the Association
- In collaboration with colleagues in Brussels and Paris, prepare meetings with EU policy-makers

QUALIFICATIONS & EXPERIENCE:

- Postgraduate degree in EU affairs, political science or law
- First experience in European affairs preferably in an EU institution, a large company, a consultancy or a business association
- Desirable: prior experience in working on environment, climate change and energy policies

SKILLS & COMPETENCES:

- A good understanding of EU policy-making
- A real interest in lobbying and an ability to execute lobbying strategies
- Fluent in French and English
- Well-organised, proactive, transparent, team player with a positive can-do attitude
- Self-starter and result-oriented
- Strong written and oral communication skills
- Research skills

CONTRACT: contract from October 2015 to August 2016 (11 months), preferably French "VIE contract" (only - 28 year-old EU citizens)

APPLICATIONS:

Please send your curriculum and cover letter before 15 July 2015 to: afep@afep.be.